

Sovereign Lake NORDIC CLUB

BOARD OF DIRECTORS MEETING MINUTES

September 21, 2011; 7:00 p.m.

Location: Pearce residence
Present: *Directors* – Pat Pearce (Chair), Chuck Austin (Treasurer), Hugh Hamilton (Secretary), Alex Lane, Bob Advent, Gerry Breneman, Don Reimer.
Regrets - Sharon Clarke
Staff – Scott Lemon (Club Manager).

Agenda. Approved as submitted.

Minutes of Previous Meetings: Drafts of minutes from meetings in May, June and July were circulated by e-mail and comments had been received.

May (**motion** to accept Bob). Carried (Note: this was an in-camera meeting).

June (**motion** to accept Gerry). Carried.

July (**motion** to accept Alex). Carried.

Treasurer's Report (Chuck)

- August 31 is our annual financial year-end. We had a very positive year with a positive net income.
- There was a positive net income for both the Masters World Cup and our regular operations.
- SLNC is debt free.
- The Treasurer will give a financial report to the membership during the November 2011 members' information meeting.

Manager's Report (Scott)

- There will be a Seasons Pass sale kick-off party at Stussi's this Saturday September 24, 2011.
- People who buy before September 30 will be entered in a draw. Passes available on-line.
- Registrations coming in for early season camps. There is lots of interest.
- Hiring for season is under way. Quite a few of the part-timers are returning, as are the full-time staff members.
- New permanent signage is being installed. Most will be complete before snowfall.
- A local contractor is volunteering machine time to do some trail repairs.

Programs (Gerry)

- Dry-land training began the first week of September and all programs are up and running. Tuesday night is wide open for all programs (fees included with registration). E-mail and web site were used to publicize the training.

- A Programs Committee has been struck to assist and advise Darren (Head Coach).
- Fee structure for programs will be similar to last year. There was a \$5 increase in Jackrabbit fees.
- BC Winter Games: There will be a venue meeting in November for Nordic skiing and biathlon. There will be 3 days of racing for both sports, but only 4 days total (the events overlap).

Communications (Pat)

- In 2010-2011 we merged our club newsletter and operations newsletter into one. Members provide material but staff will finalize and distribute. Since most people receive e-mail it has been an effective way to distribute information.
- Discussed the role of the Communication Committees given this change. A chair would be needed to help the staff.

Membership/Social (Alex)

- There will be one work party this year on **Saturday October 1**. This year's focus will be firewood, cleaning and routine maintenance.
- Annual pre-season Members Information Meeting will take place on **November 17, 2011**. The strategic planning process will be introduced, the treasurer will give a report, and there will be a program update.

Policy (Pat)

- Discussion of the refund policy. It is felt that the existing December 15 cut-off is too early.
- **Motion** (Bob): To adjust the refund schedule to a maximum of 100% refund of the season's pass portion only up until January 1, 50% maximum until February 1. No refunds will be granted after February 1. The rest of the policy will remain as is. Discussion. Carried.

Competition (Sharon away, Scott reported on her behalf)

- Organizing for the Nor-Am races is underway. Fees have been adjusted to reflect athletes' suggestions.
- Bulldog Café is sponsoring. Accommodations will be booked through them.
- In addition to the Nor-Am, we are hosting BC Winter Games, Loppet, and Tips-Up Cup (Club Championship).

Fundraising

- We are lacking a Fundraising committee chair. Volunteers from the membership are welcome.

Development (Bob)

Lodge Upgrades and Expansion

- Reviewed the reports received from the building consultants that assessed the current condition of the lodge (electrical, structural and by-laws). BC Parks requested the assessments and will be provided with the reports.

Other business

- Don is investigating a bus from town to provide an option for seniors and others who would rather not drive.

Adjourned: 8:50 pm. The next meeting is October 19, 2011 at Pat's house. The November meeting will be at 5:30 on November 17 (just before the Membership Meeting).