

Sovereign Lake NORDIC CLUB

BOARD OF DIRECTORS MEETING MINUTES

June 16, 2010; 7:00 p.m.

Location: Pat Pearce's house, Coldstream BC
Present: *Directors* – Bob Advent (Vice-Chair), Sharon Clarke, Hugh Hamilton (Secretary), Alex Lane, Pat Pearce (Chair), Therese Roberts.
Regrets: Chuck Austin (Treasurer), Gerry Breneman, Jeff Bassett
Staff – Scott Lemon (Club Manager).

Agenda. Approved as submitted.

Minutes of the Previous Meetings

- The draft minutes of the May 19, 2010 Special Meeting of the Board were reviewed. **Motion** (Therese): *To accept the minutes of the May 19, 2010 Board Meeting.* **Carried.**

Treasurer's Report (Chuck – submitted by e-mail)

- Chuck provided a financial report with information to the end of April 2010.
- MWC Committee has its own bank accounts and budget. Until the fall its monthly expenses may exceed income until registrations begin to come in. SLNC may assist temporarily, if needed.
- MWC Committee to see if racers can pay in Canadian dollars rather than Euros to guard against currency fluctuations. Scott to look into this.
- The list of Board members who are authorized to sign cheques, along with the Club Manager, was distributed and reviewed. Below specified thresholds the Club Manager is authorized to sign cheques on his own.
- **Motion** (Sharon) – *To increase the Club Manager's limit on the membership account only to \$3,000.* **Carried.**
- **Motion** (Sharon) – *To accept the signatory list provided by the Treasurer, amended as per the above motion.* **Carried.**

Club Manager's Report (Scott Lemon)

- We are now in the summer season with reduced activity.
- Conditions dry enough for work to begin on the new trail (Carl Wylie Trail). Thanks to Ryan Ingham who has generously donated the use of his Spyder Excavator for earth works (a small machine that "walks" rather than use tracks).
- An application for \$30,000 in Lottery Grant funding has been submitted. Others are underway.
- A club member had provided information on a grant-writing course. The discussion concluded that SLNC has enough skills to draw upon from the Board and the membership. Members able to help Scott with grant applications are

- invited to contact him. Grants are increasingly necessary if we are to offer programs and keep our membership and day pass fees low.
- Group discussed need to finish web site upgrades by early September when people begin to think about skiing. The upgrades have been done by a volunteer, but SLNC will pay him if needed to do the final work to ensure completion.

Committee Reports

- Programs (Gerry via email)
- The Programs Committee met in the past month and decided that Programs needed a statement of its philosophy or vision, since programs accounts for most of the club's structured activities. The statement will explain how the goals of the various programs (e.g. racing, Rabbits, biathlon, master's, school programs) and how they meet the club's overall goals (e.g. to promote our sport). The committee and the Club Coach will develop a draft philosophy/vision statement for the Board's review.
- Three (3) new positions will be created to help SLNC manager and deliver programs – Jackrabbit Coordinator, Masters Coordinator, and Racing Team Manager. These will be filled by volunteer club members. In recent years staff was doing some of this work.
- Darren Derochie (Club Coach) will develop "job descriptions". Will include communication and facilitation.
- A Programs schedule and budget will be developed in time for the next Board meeting.
- Darren has been running a summer Master's program.

- Communications (Therese)
- Therese has begun work on a newsletter for early September 2010.
- Advertizing campaigns will run this year on web media (e.g. Castanet) and local radio. Both are low-cost ways to promote the club and the Nordic centre.

- Social (Alex)
- Reminder that there is a barbecue tomorrow for staff, current Board, and past Board to help build relationships and enhance communication.
- Alex is developing plans to make a number of Saturdays during the ski season into "fun days" with a bonfire, hot dogs, etc.
- SLNC will make an effort to thank volunteers and look for ways to reward them with small tokens of appreciation.

- Competitions (Sharon)
- SLNC will host Nor-Am races this fall again. Classic (5km/10 km) on Saturday December 11 and Freestyle (10 km/15 km) on Sunday December 12.
- MWC is now on the FIS official calendar.
- Rae Jensen has volunteered to be the Officials Coordinator for 20010-2011 (Thanks Rae). Volunteers are needed for the NorAms and MWC.
- Level 1 and Level 2 Officials courses will run this fall in Vernon.

- Policy (Pat)
- Reminded the Board of the special policy meeting in September. The Board will “workshop” the draft changes to the policy manual with the intent to have a final version for review and adoption at the regular Board meeting on September 22, 2010.

Master’s World Cup (MWC)

- The MWC Committee provided a brief written update on activities. Sponsorship drive continues. Competitors are beginning to book hotels. Web site is working well (<http://www.mwc2011.com/>).
- The MWC committee met earlier in June at the Sparkling Hill Resort, the MWC title sponsor.
- The MWC committee, which operates with its own budget and bank accounts, will contribute financially to completion of the Carl Wylie Trail because it needs to be completed for the event.

Lodge Renovations (Pat)

- Pat provided an update on progress since the Board authorized Phase 1 of the lodge expansion.
- Our current Vernon-based lender would provide financing with favourable terms.
- The Regional District of North Okanagan (RDNO) requires a building permit despite the lodge being within a Provincial Park.
- BC Parks owns the lodge and will support the planned expansion.
- Pat met with a local architect (and past club member). He agreed to provide a quote to do an inspection and negotiate the terms of the building permit with RDNO. This will proceed.
- It is likely that the schedule for the expansion will be delayed to summer 2011, given the need to obtain a permit and to ensure that the work meets the club’s needs.
- Pat to continue initial feasibility assessment.

Adjourned – 9:00 p.m. (approximate). Next meeting August 18, 2010. There will be no meeting in July.