

Sovereign Lake NORDIC CLUB

BOARD OF DIRECTORS MEETING MINUTES

May 19, 2010; 7:00 p.m.

Location: Pat Pearce's house, Coldstream BC
Present: *Directors* – Bob Advent, Chuck Austin (Treasurer), Jeff Bassett, Gerry Breneman, Sharon Clarke, Hugh Hamilton (Secretary), Alex Lane, Pat Pearce (Chair). Therese Roberts.
Staff – Scott Lemon (Club Manager).

Agenda. Approved as submitted.

Minutes of the Previous Meetings

- The draft minutes of the May 11, 2010 Special Meeting of the Board were reviewed.
Motion (Sharon): *To accept the minutes of the May 11, 2010 Board Special Meeting.*
Carried.
- The draft minutes of the 2010 Annual General Meeting of SLNC were reviewed (April 22, 2010). A number of edits and additions were made from those that were present. The updated draft will be posted on the SLNC web site (Note: The AGM minutes remain as draft until accepted by the membership at the 2011 AGM).

New Board – Assignment of Positions & Meeting Schedule

- This was the first regular meeting of the 2010 SLNC Board of Directors.
- **Motion** (Pat): *To change the name of the “Member Services” committee to “Programs”.* **Carried.**
- **Motion** (Therese): *To divide the “Membership/Social” committee into “Social” and “Communication” committees.* Discussion – Having a separate Communications portfolio will help to enhance member communication. Communication will be responsible for newsletters and web site content aimed at members. Social is for club social events. **Carried.**
- Consensus was reached on Board positions for 2010-2011:
 - Chair and Policy – Pat
 - Vice-Chair – Bob
 - Treasurer – Chuck
 - Secretary – Hugh
 - Communications – Therese
 - Competitions – Sharon
 - Fundraising – Jeff
 - Programs – Gerry
 - Social – Alex
- The cheque-signing authorities were assigned for the Club's bank accounts.
- Board meetings will occur the third Monday of each month at 7:00 pm.

- A social gathering will be held in June. Invitees will include the past Board, SLNC staff, and 2009-2010 kids program coaches.

Treasurer's Report (Chuck)

- Chuck presented a financial report with information to the end of March 2010.
- Financial performance continues ahead of the previous year.
- The Masters World Cup account is separate from the main club accounts. Now that Bruce Cummings (MWC Chair) is no longer on the Board we will ask a MWC Committee representative to prepare a report for the Board each month.
- Group discussion about financial options to do lodge renovations in 2010. Although not strictly required by SLNC by-laws, consensus is that borrowing would require members' approval at a Special Meeting (see below).
- Chuck acknowledged the Vantage One Credit Union in Vernon for their support in providing an interest free loan over the past several years.

Club Manager's Report (Scott Lemon)

- Following Board approval during the May Special Meeting, SLNC purchased a used groomer (BR 285) to replace the blue machine. Net expenditure was about \$70,000.
- New machine has a full 1-year warranty. Dealer did maintenance on the existing machine for free (\$5,000 value).
- Area was open May 7 to 16, 2010. Operations had a small positive net revenue and members and visitors had generally good skiing. There was very good media coverage (e.g. Global BC).
- Acquisition of the bridge (donation from BC government) is progressing.
- Scott is applying for a variety of grants to support programs, coaches, and trail work.
- A "danger tree" assessment of the trails will be completed this fall and any hazard trees removed.

Committee Reports

- Reports were brief since the new year had just begun.
- Programs – Scott briefed the Board on the numbers of children and young people participating in programs in 2009-2010. Numbers increased throughout compared to previous year.
- Policy – Pat has updated the entire SLNC Policy Manual in draft and asked the Board to do a serious review side-by-side with the existing one. A special policy meeting of the Board will be held on **September 22, 2010** at 5:00 pm to review and finalize. The policy manual will be available to membership before ski season.
- Fund Raising – Jeff reported on progress towards web site update and addition of sponsorship as source of revenue. Club has been relying on volunteer help from Clint Ingham but we may need to engage a developer to ensure it is finished well in advance of ski season. Jeff will ask for quotes in advance of June meeting.

Master's World Cup

- Sponsorships growing but there will need to be an effort to sign on more. Melissa Spooner is Sponsorship Chair (see <http://www.mwc2011.com>).
- Subaru will provide 10 vehicles. Stussi Sports will operate a sales tent at the venue.
- As noted above, a MWC committee representative will be asked for a progress and financial report for each Board meeting.

Lodge Renovations

- Group discussed possibility of lodge expansion and renovations (including first aid room) in summer and fall 2010. Ideas were presented at AGM.
- Basic expansion would see walls pushed out to deck limits plus other upgrades and painting. A rough cost estimate has been obtained. Given groomer and trail expenses, a loan would be needed to proceed in 2010.
- It was decided that a small committee would move forward to investigate feasibility further, and that the Board should authorize a borrowing maximum, subject to membership approval. Pat will chair committee. Representatives from the membership will be sought, especially members with experience in construction and fundraising.
- **Motion** (Therese) – *To proceed with lodge and first aid room renovations to a maximum expenditure of \$58,000 (plus applicable taxes), subject to membership approval of any borrowing.* Discussion: Fundraising will be part of financing. Board agreed that work should not proceed without membership approving borrowing. **Carried.**
- Group to examine SLNC By-laws regarding requirements for an Extraordinary General Meeting. Pat to continue initial feasibility assessment.

Adjourned – 9:10 p.m. (approximate). Next meeting June 16, 2010.