

Sovereign Lake NORDIC CLUB

BOARD OF DIRECTORS MEETING MINUTES JULY 15, 2009; 7:00 p.m.

Location: Summit Environmental Consultants Ltd. meeting room, Vernon, BC
Present: *Directors* - Bob Advent, Jeff Bassett, Sharon Clarke, Bruce Cummings, Ed Devlin, Hugh Hamilton (secretary), Pat Pearce, and Donna Smedley.
Regrets - Chuck Austin
Staff - Scott Lemon (SLNC Manager).

Agenda. The agenda was approved as submitted.

Minutes of the Previous Meeting

- Draft minutes of the June 5, 2009 Board meeting minutes.
- **Motion** (Bruce Cummings): To accept the minutes with minor edits. Discussion. Motion carried.
- Minutes of Board meetings to be posted on web site within a few days of approval (i.e. one month after meeting)

Treasurer's Report (Bruce for Chuck, with Chuck's notes)

- A five year forecast has been prepared that estimates the Operating Division results for the year ending on August 31, 2009. Net income from the Operating Division is expected be the \$42,000. This is a substantial improvement over the last few seasons. Chuck thanks Scott for careful cost control.
- Signing authority for bank accounts must be renewed with each new Board election. There is a new account for the Masters World Cup.
- New schedule of signers was established. All must go to bank to sign. Amounts greater than \$500 require 2 signatures. Chuck will make arrangements.
- **Motion** (Bob Advent): To accept the revised schedule. Motion carried.

Club Manager's Report (Scott Lemon)

- Grant Applications: Two applications for works funding were submitted and are pending a decision – Community Adjustment Fund (Federal government for lodge & trail upgrades) and Job Opportunities Program (Price Waterhouse Coopers – new trail & trail upgrades).
- Security: There was an attempted break-in, but alarm sounded and nothing was taken. No damage
- Park Use Permit: A 10-year permit renewal is expected shortly. BC Parks has verbally stated approval.
- Annual Operating Plan (AOP): In development by Scott & Chuck.

Member Services Committee Report (Bruce)

➤ Racing

- Two applications for coaching grants were unsuccessful (AltaGas and National Cross Country Skier Development Association). SLNC did not rank as well as others in terms of mentoring coaches and in coordination of high performance program with other racers. Encouraged to re-apply next year.
- Gaming application (BCLC) for funding is pending.
- Membership bank balance has sufficient funds to be considered for coaching support. To be discussed depending on outcome of other grant applications. Previous Boards have committed funding.
- Discussion of other options to fund coaching in 2009-2010, and levels of coach remuneration.
- SLNC Head Coach, Darren Derochie, is continuing work on program development. Plan to be in place before October, when people begin to think about skiing. Darren will be retained as a contractor rather than an employee for the 2009-2010 season.
- **Motion** (Ed Devlin): That the Club Manager enter into discussions with the Head Coach to confirm the 2009-2010 skier development program and make an advance payment of up to \$2,000 on the Head Coach's 2009-2010 contract. The specified deliverable for this payment is a written plan and a presentation to the Board on September 15, 2009.
- Discussion.
- **Amendment to the Motion** (Pat Pierce): That the advance be increased to \$6,000. The motion with amendment was carried.

Operations Committee Report (Ed)

- An expansion of the day lodge is under consideration. Planning began prior to the 2005 World Cup race but funding limitations have delayed it. New funding opportunities are emerging. In order to be ready, Ed and Scott are reviewing the 2005 era concept plans and drawings, and will work with a contractor to revise the preliminary cost estimates. A challenge is that many grant opportunities require some level of matching funding by the applicant.
- The new hut at the biathlon range was started but not completed last year. It will be completed before snowfall.

Membership Committee Report (Donna)

- A social meeting of the current Board with last year's Board and SLNC staff is planned to assist with the transition.
- Fall 2009 work parties are being planned, including refreshments.

Competition Committee Report (Sharon)

- SLNC will host NorAm races on December 12, 13, and 15, 2009. Two are Canadian Olympic Team Trials.
- The Tips-Up Cup (Club Championship) is February 7, 2010, and the Sovereign Lake Loppet is March 6. A Chief of Race is needed.
- A Level 1 Officials Course is scheduled for Oct. 23-24, 2009.
- Biathlon: A parents meeting was held in June to plan for season. The only race this year will be a Cadet's event since many of our volunteers are working at the Olympics. There is a need to develop official from among biathlon parents and supporters. Volunteers are welcome. Note date of course (above).

- New colour-code distance and course signs are being prepared for our races. Will reduce confusion in multi-distance events.

Policy Committee Report (Pat)

- Pat has reviewed SLNC Policy document. It appears in need of renewal and a re-write to conform to “policy and “procedures” approach used by other organizations.
- **Motion** (Ed Devlin): That the Board strikes a committee to review and revise the policy document as a Policy and Procedures manual. Motion carried.

Fundraising (Jeff)

- Jeff has been researching options to fundraise including rewarding sponsors/contributors with web site advertising or acknowledgement on signs at the lodge. Most other Canadian Nordic ski clubs have sponsor advertising or links on their web pages. Advertising/sponsorships will help with revenue to keep skiing affordable.
- **Motion** (Hugh Hamilton): That SLNC seeks general sponsorship from companies and acknowledges the sponsorship on the website, with display space, and by other appropriate ways. Discussion included having levels of sponsorship and approach. Carried.

Report on the 2011 Masters World Cup (MWC) (Bruce)

- The Event Planner that was under consideration is moving from Vernon. A staff person will now be sought, subject to funding.
- A Title Sponsor has been confirmed (name is confidential until a formal announcement is made). SLNC’s legal counsel is reviewing the draft contract. First cash payment would be made by September 2009. It is expected that the announcement of the title sponsor will help attract other sponsors.
- **Motion** (Bruce Cummings): To accept the recommendation of the MWC Committee for the title sponsor of the 2011 MWC. Discussion. Carried.
- **Motion** (Bruce Cummings): That the SLNC Board enters into a contract with the Title Sponsor, subject to review by SLNC’s legal counsel. Discussion. Carried.
- Bruce thanked the MWC Committee for all their hard work.

Adjourn – 9:20 p.m.