

Minutes

SLNC Board Meeting Mar 28/07

Purpose: Review of business and review draft policies

Date: March 28, 2007

Location: Ministry of Forests 2501 14th Ave, Vernon

Time: 7:00 – 9:00 pm

Attendees: Brad Clements (Chair), Einar Field, Bruce Cummings, Sharon Clarke, Bjorn Meyer, Theresa Korobanik, Jerry Wearing, Neva Low, Chuck Austin, Jim Cookson, Jeff Curtis, Mike Edwards

Absent: Dominik Dlouhy, Joan Reid, Heinz Stussi, Steve Russell

<p>Introduction and Review of Agenda N = Note; A = Action Item; M = Motion; D = Deadline</p> <p>N1 NOTE: Board Chair reviewed agenda – SLNC Policies, Proposed amendments to SLNC Bylaws, Organizational Task Force review, AGM Nominations</p>
<p>Approve Meetings Notes and Review of Action Items N = Note; A = Action Item; M = Motion; D = Deadline</p>
<p>Policy Review Update N = Note; A = Action Item; M = Motion; D = Deadline</p> <p>N2 NOTE: The Board Chair presented draft SLNC Policies for discussion. The Board reviewed the proposed draft policies and made corrections and changes as recorded by SLNC Chair.</p> <p>Policy 1.1 Code of Conduct</p> <p>M1 MOTION: (Clements) move that SLNC Board adopts Policy 1.1 Code of Conduct with changes as noted. Carried</p> <p>Policy 1.2 Responsibilities of Directors</p> <p>M2 MOTION: (Clements) move that the SLNC Board adopts Policy 1.2 Responsibility of Directors with changes as noted. Carried</p> <p>Policy 1.3 Attendance at Meetings</p> <p>M3 MOTION: (Clements) moves that SLNC Board adopts Policy 1.3 Attendance at Meetings. Carried</p> <p>Policy 1.4 Conflict of Interest</p> <p>M4 MOTION (Clements): moves SLNC Board adopts Policy 1.4 Conflict of Interest with changes as noted. Carried</p> <p>Policy 1.5 Gifts</p> <p>M5 MOTION (Clements): moves we adopt Policy 1.5 Gifts Carried</p> <p>Policy 1.6 Committees and Task Forces</p> <p>M6 MOTION (Clements): moves SLNC Board adopts Policy 1.6 Committees and Task Forces with</p>

changes as noted. Carried

Policy 1.7 Confidentiality

M7 MOTION (Clements): moves SLNC Board adopts Policy 1.7 Confidentiality with changes as noted. Carried

Policy 2.1 Financial Policies

M8 MOTION (Clements): moves SLNC Board adopts Policy 2.1 Financial Policies with changes as noted. Carried

Policy 2.2 Financial Reporting

M9 MOTION (Clements): moves SLNC Board to adopts Policy 2.2 Financial Reporting with changes as noted. Carried

Policy 2.3 Budgets and Expenditure

M10 MOTION (Clements): moves SLNC Board adopts Policy 2.3 Budgets and Expenditure with changes as noted. Carried

Policy 3.1 Annual Strategic Plan Process

M11 MOTION (Clements): moves SLNC Board adopts Policy 3.1 Annual Strategic Planning Process with changes as noted. Carried

Policy 4.1 Board Meeting Notes

M12 MOTION (Clements): moves SLNC Board adopts Policy 4.1 Board Meeting Notes with changes as noted. Carried.

Proposed SLNC ByLaw Changes review

NOTE N3: Chair reviewed each proposed change to SLNC Bylaws with open discussion by the Board on each proposed revision.

M13 MOTION (Clements): I move that the Board accepts the SLNC Bylaw changes as presented and bring them forward to the general membership for ratification at the AGM April 19/07. Carried.

M14 MOTION (Curtis): Re-elected members will stand for 1 year. Newly elected directors will have 2 year terms. If all seats are filled and more than half the directors are new then terms will be reduced for a portion of new directors by means decided by the board. Carried

A1 ACTION ITEM: Proposed changes to Bylaws and method to change to the Directors Term to two years to be posted to the SLNC web page.

Organizational Task Force

N4 NOTE: Members of the Organizational Task Force described progress to date on their review of SLNC organizational structure and recommendations to improve efficiency and service to members, and to support continued progress on the SLNC Strategic Plan. The SLNC Board had a wide ranging and vigorous discussion regarding the structure of SLNC Board and related committees. Discussions focused on the potential job description, financing and priorities for a new Club Manager.

The Board agreed that the new position of SLNC Club Manager was needed, and that further preparatory work was required to bring this about.

M15 MOTION (Cookson): as a result of the work of the Organizational Task Force, I move that SLNC should move ahead with hiring of a Club Manager. Carried.

A2 ACTION ITEM: The Organizational Task Force will complete its review including the needed financial analysis and bring their report to the next SLNC Board meeting for discussion and approval.

The Board further discussed the potential job duties of the new Club Manager position, reviewed alternative job descriptions, and agreed on a suitable job description version.

M16 MOTION (Clarke): I move that the Draft 2 Job Description of the Club Manager be adopted as circulated. Carried.

SLNC Board Nominations Committee

N5 NOTE: A current Board member has been assigned as Nominations Committee Chair to manage SLNC AGM Board Nominations. She advised that several names who are not current Board members have been brought forward to stand for election.

A3 ACTION ITEM: Current Board members standing for reelection should send a short 3 or 4 sentence bio to the Chair of the Nominations Committee.

Meeting Adjourned by the SLNC Board Chair at 9:59 pm

Next SLNC Board Meeting Monday, Mon April 16, 2007 at the Forestry office