



BOARD OF DIRECTORS MINUTES

October 26, 2015

Location: Pearce Residence

Present: *Directors* – Brian Wills, Sandra Ecclestone, Pat Pearce, Shirley Pommier, Sharon Clarke, Shane Pearce, Liz Ariano, Rob Madden, Bruce Sandilands, Doug Geller
Staff: Troy Hudson

1. Call to order 6.18p
2. Approval of Agenda
3. September minutes approved via email– Sharon.
4. Financial Report – circulated. Sandra
 - Cash management procedures have been completed
 - Last season there was a high Cost of Goods Sold for Food and Coffee. Procedures are in place so that will improve this season.
 - **MOTION:** To open an account at RBC. Brian Wills. **CARRIED.**
Signing officers: Doug Geller, Shane Pearce, Brian Wills, Troy Hudson
 - Balance Sheet and Budget reviewed
 - **MOTION:** to approve budget as presented. Sandra Ecclestone. **CARRIED**
5. GM Report – circulated. Troy
 - Website content update is ongoing. There are challenges with mobile sites. The new web template will go forward soon.
 - **MOTION:** to buy a desktop computer to support webcam and WX station around 1000.00 Brian. **CARRIED**
 - Discussion on programs fees due date, to ensure members are insured at all times.
 - Supercamp registrations are up 8-10% over last year
 - All staff are in place for the season except for head instructor
 - New Staff Manual outlining staff policies and procedures is almost done

6. Committee Reports

Lodge: Committee chair and board reps have a meeting with Kevin and Dave from Parks this week

Marketing and Communication:

- Compiling content for Nov eblast.
- Template for the newsletter is now in use
- There is a need for more help with club marketing

HR :

- **MOTION:** to approve the new HR Policy as revised Pat. **CARRIED**

Volunteer Committee Report : circulated Shirley

- Volunteer button on the website is working and Shirley is sending return emails to those who contact her
- Discussion around using a system of extra fees in lieu of volunteer time

Competitions:

- High attrition rate, especially chiefs. Board has identified that we have a diminished capacity to host races. Message to go out in e-blast.

Sponsorship committee

- Report on sponsors is positive.

Partnerships committee

- Continuing regular meetings with partners.

Programs Committee

- School Ski tournament on December 3rd

New Committee has been established: **Governance Committee.**

- members are Pat, Sharon and Sandra
- Parking lot items from workshop day reviewed

Subcommittee re Commercial Use - Pat, Troy and Bruce to review and bring to the board.

Motion to Adjourn 8.10 pm Carried

Next regular Board meeting: Nov 30th 7pm Location: Pearces