Maintenance Lead Job Description



The Maintenance Lead is a seasonal part-time position who reports directly to the SLNC General Manager, working alongside the Head of Grooming and the Office Lead.

**As Maintenance Lead**, duties will be utilized for 2 full days per week of regular machine maintenance in addition to paid on-call service work should a machine malfunction. Extensive heavy-duty mechanic experience (minimum 5 years) is a must and familiarity with hydraulic, electrical, drivetrain and diesel engines is mandatory. This applicant must be hard working, maintain exceptional maintenance logs and records, have the ability to work alone and at all hours of the day should an emergency occur. All tools are provided and all machinery is maintained in our heated, spacious maintenance building.

Duration:	October 1 <sup>5th</sup> – May 15 <sup>th</sup>
Compensation:	Dependant on experience of the applicant.

## SAFETY

•As an employee of Sovereign Lake Nordic Club (SLNC) you will follow the operating procedures and protocols of the SLNC Safety Plan and SLNC Staff Manual.

•Attend monthly Staff Meetings and scheduled Grooming team meetings.

•Attend monthly Safety Committee Meetings

## MACHINERY AND EQUIPMENT

As Lead Mechanic it is your responsibility to maintain and update the General Manager and Head of Grooming of any concerns regarding equipment including a monthly summary report of expenses and repairs.
Maintain accurate maintenance and servicing logs for all SLNC rolling equipment. This includes (2) Snow Cats, (2) Tracked Quads, and (1) Snowmobile. Experience driving other heavy-duty equipment would prove very beneficial for off season work should it come available.

•Liaise with Club Sub-Contractors for parts and servicing, providing monthly reports to the General Manager.

## Grooming Opportunities (additional employment available)

•Meet the agreed upon grooming standards of SLNC and Silverstar Mountain Resort as directed by the General Manager.

•Responsible for setting Classic and Skate Ski Lanes, single track classic trails on small machines and assisting with pre-season packing of Snowshoe and Backcountry Ski Trails.

•Have the ability to work by yourself and maintain alertness throughout the night as grooming usually takes place between midnight and 9am.

•Report to the Head of Grooming to create a work calendar that is mutually beneficial.

## Deadlines for submissions of resumes will be October 5<sup>th</sup>, 2018. Send resumes to Troy Hudson (General Manager) at <u>troy@sovereignlake.com</u>.