



BOARD OF DIRECTORS MEETING

Date: June 24, 2019

Sutton Realty @ 6:30 pm

Present: SEcclestone, GSadesky, BRee, BWillis, MNichiporuk, THudson (GM), GMorazain, LAlgra

1. **Agenda and Minutes of Last Meeting-** Reviewed and approved. All in favour
2. **Treasurers Report-** Sandra
 - Good net profit for this season, even though a bit down from last season. Total revenue showing an increase. Most of the increase was in season tickets and day passes
 - Olaf Plummer is working on year end financial statement- to be completed by October
 - Not all donations have shown up on the balance sheet and tax receipts have not been issued by Parks yet.
 - Club Budget for 2019/2020 season approved with a couple fo minor adjustments as discussed.
 - Programs line item next season will include all associated revenue and cost of sales. Accountant willing to provide detailed breakdown of expenses as needed.
3. **Operations Report-** Troy
 - BC Parks donating 3 bear proof garbage bins to SLNC. Club just need to pick up bins and concrete slabs that bins sit on. GM will look into getting these bins from Summerland up to SLNC.
 - GM had conversations with new ministry of highways contractor about repairs to SLNC entrance. Site visit scheduled for July. There should be no cost to the club for these repairs to be done.
 - GM working with local Fire Fighting Services Crew to assist with Danger Tree removal when they have time. A plan will be drafted and provided to BC Parks for review.
 - Job postings for grooming team, counter staff and instructors posted on SLNC website with copies sent to CCBC and CCC. Posting to National job bank will be done first week of July.
 - Zone4 registration for Supercamps is live with rest of program registration ready to go July 2nd.
 - Facilities: Wax building door replaced and roof repair work done last week.
 - Quote from restoration company for lodge remediation should be coming mid week
 - Budget- big change is having Programs with it's own revenue and expenses. Higher revenue from new JDs and new athletes coming into biathlon.
 - Masters HP- increase in fee but it is now a year round training fee
 - In expense column of Programs, have allocated marketing dollars this year. First ad will be in Vernon recreation guide. Eric looking after this.
 - Competitions line items going down this year as we are not hosting NorAm or Midgets this year.
 - Merchandise line item is going up a bit due to pre-ordering some Nationals merchandise to sell.
 - Insurance- as per Parks, provincial structures are self insured but repairs/replacement would depend on government funding.
 - Motion: That the SLNC board increase the budget under insurance business up to 4K for insuring our buildings.
4. **Committee Reports:**
 - Advertising + Marketing-** CCBC advertisement This is a 50% partnership with Vernon Tourism. Troy is looking at some grant options to apply for.
 - Biathlon-** Summer shooting in progress. First intake had 9 regular athletes training. Mosquitoes an issue.

Competitions- SLNC Sprint Race is scheduled for Feb 15th. Nationals Planning is going well with an updated Org Chart for the OC for better clarity of roles.

Fundraising- Greg had spoken to the bank about some dormant SLNC accounts and suggest that one of these dormant accounts be renamed to be used for fundraising funds.

HR- Performance reviews to be completed for GM. July 10@2pm. Update of employee manual still in progress.

Information Management- working on app for coaches

Internal Communications- email from Sylvia on May 27th that she has resigned from the board.

Liaison SSMR- SSMR looking at changing how supercamp is coordinated, more discussion needed.

Liaison Parks- Parks would like to put an information kiosk in the lower parking lot. Need to move dirt from that location. Status quo on parks permit.

Lodge- Troy will touch base with City of Vernon to get maps for site plan. SLNC to take ownership and perhaps look at 3 way partnership between SLNC fundraising, Parks, and Grants

Policies- Motion: that the 4.0 Communications policy be amended as per Troy's comments. Approved and Carried.

Programs Management Team- nothing to report at this time

Safety- Chainsaw course scheduled for mid August for volunteers helping with bucking in the summer. First Aid course for all new staff to take place in the fall.

Social/Recreation- nothing to report at this time

Sponsorship- Brent met with Kal Tire about customizing something for Kal Tire for their sponsorship. Met with Toko- they are open to product/sponsorship for Nationals. Troy confirmed that DND will provide all tents for waxing during Nationals.

Volunteers- suggestion to send article about Gerry B as CCBC's volunteer to Morning Star. Sandra to send out.

Sandra motioned to go in camera- all in favour

Old Business: no old business resulting from the last meeting

Next Meeting: August 26 @ 6:30pm Sutton Realty