

## Sovereign Lake Nordic Club Board Meeting

**February 22, 2021  
7:00 to 9:00 p.m.  
via Go-To-Meeting**

Name	Present	Name	Present	Name	Present	Name	Present
Sandra Ecclestone	Yes	Troy Hudson	Yes	Hugh Seaton	Yes	Bill Miller	Yes
Cyndy Flores	Yes	Pat Pearce	Yes	Cor Smit	Yes		
Tara Fulop @7:35	Yes	Rob Oxenham	Yes	Jeff Ward	Yes		

### Agenda

Item	Purpose	Presenter
1. New Business	Identify New Agenda Items	Jeff
2. Approval of Agenda	Approval	Jeff
3. Minutes of January 25, 2021 Meeting (attached)	Approval	Cynthia
4. General Manager's Report	Information	Troy
5. Financial Report	Information	Hugh
6. Covid Task Force Report	Information	Cor
7. Proposed Committee Structure and Membership	Discussion	Jeff
8. Update Media Communication Policy – New Section 4.2 External Communication Policy (proposal attached)	Approval	Rob
9. Proposed Lodge Committee (see attached - proposed project management framework and backgrounder)	Approval	Jeff
10. Webinar Board Governance	Discussion	Jeff
11. In Camera	Move to IC	Jeff

Call to Order: 7:01pm

1. New Business items
  - a. 7b Update of task force discussion
2. Approval of Agenda **Approved**
3. Approval of Minutes **Approved**
4. GM Report – See written report
  - a. Might have an issue with the septic field or the pump which is by the Tech building doing some diagnostics.
  - b. Day tickets sales are tracking close to last year. Master XC refunds complete. Discussing Master HP refunds.
  - c. Programs are full and the kids have been happy.
5. Financial report – see written report
  - a. We are on target to remain on budget for the year.
  - b. Entebeni – will continue to evaluate functionality of system for one more season
  - c. 2008 Groomer – time to strategize on replacement. Part of this process would be a complete inspection by Piston Bully staff. FC and BOD will continue regular discussions on recommendations of replacement.
  - d. Parking lot – FC discussed possible plan on extending lower parking lot. Environmental studies would need to be done first. Discussion around if SLNC should be putting capital funds towards BC Parks land. BC Parks has been hesitant to increase parking without full approved management plans.
6. COVID Task Report – no changes this month as no changes from Public Health
7. Proposed Committee Structure draft
  - a. A draft new committee structure was presented. There are 4 operations committee and 1 programs committee reporting to the BOD. It was felt this represented operation and programs unequally. It was felt that Programs' Committees need to report directly to the BOD just like Operations.
  - b. Core Committees
    - i. Comp
    - ii. Events
    - iii. Volunteers
    - iv. Programs
    - v. Finance
    - vi. HR
    - vii. Health & Safety

A question was raised on whether or not Health & Safety should be a BOD committee or fall under the auspices of the GM.

**Action: HR to develop Core vs. subcommittees org structure**

**J. Ward to work with the BOD to assign chairs to those committees and clarify TOR and start identifying membership**

b. Task Force Committee update

i. The Task Force continues to discuss. No proposal at this time. Met with Troy and Eric on Feb. 17<sup>th</sup>. FC has been briefed on what Troy and Eric presented. GM will work Eric on approach on delivering proposal on Programs. Based on Business Planning approach. All Task Force Meetings are open to all BOD members.

**Action: TOC to be sent to Troy ASAP by J. Ward.**

8. Deferred to next BOD meeting

9. Deferred to next BOD meeting

10. Webinar on Governance – well attended by multiple BOD members and good information. Go to HR may have good resources to review. Consider creating an “Intro to BOD governance” for new BOD members.

Adjourn 9:05 pm