

SOVEREIGN LAKE NORDIC CLUB
Development Academy Coach/Biathlon Coach - JOB DESCRIPTION

Position: Development Academy Coach/Biathlon Coach

Reporting: Head Coach

Hours: Full-time, Year Round

Wage: Competitive Wage Subject to Qualifications + Benefits

Scope: We are looking for a coach who can lead the biathlon programs as well as coach within the Academy XC Ski Programs. For the right candidate there is some flexibility to work with the applicant strengths and weaknesses within the two Nordic Sports.

SKILLS AND QUALIFICATIONS:

- NCCP Competition Coaching: Development – (CCD), or equivalent education/experience - both Biathlon and Cross Country is preferred.
- Previous lead coaching experience.
- Positive, effective and engaging communicator with parents, athletes and stakeholders.
- Experience with athlete development at the provincial and national level.
- Working knowledge of all aspects of Nordic skiing, and ski area operations.
- High-performance Nordic ski and/or biathlon experience.
- Experienced and competent wax technician.
- Effective time management in creating and developing new Programming opportunities within the club.
- Proficient in Biathlon and Cross-Country competition rules.
- Positive role model for program participants.
- Knowledgeable with Training Peaks
- Ability to take direction, function independently and manage multiple tasks and teams.
- Demonstrates problem solving skills and ability to think and act independently.
- Demonstrates strong team leadership and supervisory skills.
- Ability to function in a team environment.
- Demonstrates strong administrative and delegation skills.
- Superior communications skills in working with team members and the public.
- University sport experience an asset.
- Strong skills in ski technique assessment and implementation mandatory.
- Demonstrates experience in training program design and testing.

GENERAL RESPONSIBILITIES:

Coaching

- Work closely with Head Coach on program development and scheduling.
- Assist the Head Coach in annual programming implementation as well as provide input and direction on the Programs 5 Year Strategic Plan.
- Daily training environment coaching alongside the head coach for all academy programs (biathlon/XC ski, high school and post-secondary).
- Program development and delivery, oversee volunteers coach training for biathlon and/or cross country (Biathlon Bears through Masters, Bunnies through Masters).
- Develop of academy annual training plans, practice plans, testing/monitoring, and competitions schedule (in collaboration with Head coach).
- Support the organization of camps, races and other events.
- Responsible for rifle and ammunition safety and security.
- Recruit new athletes at all levels, including cadets.
- Recruit, train and mentor volunteer coaches.
- Attend races providing leadership, coaching support, wax determination, logistics, direction to parent/coach volunteers and other tasks as needed.

Administrative:

- Respond to emails, texts and phone calls in a timely manner.
- Monitoring, answering and referral of general telephone, and email inquiries.
- Ensure all waivers are signed and filed with the Programs Administrator.
- Track volunteer coach's hours and send to Programs Administrator annually.
- Ensure all coaches Code of Conduct documents are signed and filed with the Programs Administrator.
- Act as a program liaison on the SLNC Programs Committee.

Customer Service

- Identify customer service issues, resolving them where possible referring to GM as needed