

Sovereign Lake Nordic Club
Board of Directors Meeting
October 26, 2022 (by videoconference)
MINUTES



Meeting chaired by Cyndy Flores

Call to order: 7.06 PM

Present: Cyndy Flores, Hugh Seaton, Tara Fulop, Marshall Moleschi, Bill Miller, Dren Maloku, Dave Dennier, Malcolm Devine, Troy Hudson

Regrets: Sue Cairns, Sabre Cherkowski

1. Approval of Agenda

Agenda approved. Dave Dennier suggested it would be helpful to indicate in future agendas how much time is allocated to each item, to ensure we move through the agenda efficiently.

2. Approval of Minutes of Previous Meeting (September 22, 2022)

Approved.

The draft Minutes of the 2022 AGM (held on October 17) were approved for posting on the SLNC website.

3. Board Welcome and Introductions

Dave Dennier introduced himself to the BOD members, and several BOD members who had not met Dave previously also introduced themselves.

4. Appointment of Officers

The following appointments were agreed upon for 2022-23:

Chair: Cyndy Flores

Vice-Chair: Marshall Moleschi

Treasurer: Hugh Seaton

Secretary: Dave Dennier

There was some discussion of having a Chair and Vice-Chair vs. Co-Chairs, and the consensus was to go with the former.

5. Oath of Confidentiality

Malcolm had circulated the Oath of Confidentiality template to all BOD members and asked that these be signed and returned promptly. He also requested all BOD members to provide addresses and contact numbers for our records.

6. Appointment of Signatories

Motion: That the Board appoint Bill Miller, Tara Fulop, Troy Hudson and Dren Maloku as signatories, and remove Ted Angen as a signatory. **Motion approved.**

7. Mail Box Keys

Mike Pennock (Accountant) and Troy Hudson will continue to hold keys to the SLNC PO Box.

8. Google Drive

Cyndy will reset all passwords in the next few days. BOD members will have access to all folders in the drive, except for Human Resources (restricted to members of the HR Committee only)

A request was made for Committee Chairs to clean up the content of the Committee folders as much as possible. It was suggested there should be a consistent framework so all folders are organized in a similar way.

There was some discussion about how committee reports get uploaded to the Google Drive. One suggestion was that Committee Chairs do this themselves, prior to each BOD meeting, and send a link or notice to all BOD members to let them know a new report is available. Details to be confirmed by the new Secretary at the next meeting.

9. GM Report (Troy Hudson)

Preparation for the upcoming season is going well. A lot of work has been done on trail maintenance, wood splitting, staining/painting of the lodge, etc. All staff and instructors are in place. An older piece of grooming equipment has been sold off and all other equipment is ready for the new season.

Season pass sales are down slightly but still coming in. Competitions revenue is expected to be up from last year and SuperCamps profit expected to be in the \$50 K range.

10. Finance Report (Hugh Seaton)

Operating account balance currently at \$726 K. Revenues are lagging slightly but expected to pick up by the end of October. Expenditures currently in line with budget.

The major priority for the coming year will be to develop a multi-year capital plan.

11. Board Meeting Schedule

Agreed that the Board would meet on the third Tuesday of each month, except for November (see below). No decision was made on in-person vs. virtual meetings, with a suggestion to alternate between the two. This may happen, depending on the Covid situation.

Suggestion was made to hold a Board social event soon.

12. AGM Recap (Cyndy Flores)

Around 15 responses have been received so far from members who attended the AGM. Cyndy will send a reminder before the October 31 deadline. Overall, the responses were positive, indicating the meeting was appreciated by most attendees.

13. Strategic Plan – Next Steps (Cyndy Flores)

The strategic priorities will be forwarded to the relevant Committees (including senior staff), which will be tasked with reviewing and setting KPI priorities.

Marshall to follow up with consultants on a Governance Workshop for the Board.

14. Committees

It was agreed to restructure Committees as follows:

Standing Committees: Governance; Human Resources; Finance; Programs; Events (includes competitions and recreational events); Fundraising; Stakeholder Engagement (communications, volunteer management, awards); Elections.

Operational Committees: Health and Safety; Environmental Sustainability;

Ad-hoc Committee: Lodge

15. Next Meeting: Tuesday November 22, 7.00 PM

16. Adjournment: Meeting adjourned at 9.00 PM.