

**Sovereign Lake Nordic Club**  
**Board of Directors Meeting**  
**March 21, 2023 (Virtual)**  
**MINUTES**



Meeting chaired by Cyndy Flores

Call to order: 7:03 PM

Present: Cyndy Flores, Hugh Seaton, Tara Fulop, Marshall Moleschi, Dave Dennier, Dren Maloku, Troy Hudson

Regrets: Bill Miller, Malcolm Devine, Sue Cairns, Sabre Cherkowski

Guests: -

[Quorum requires 50%+1 board member (i.e., 6 board members). Quorum confirmed].

**1. Approval of Agenda**

The following agenda modifications were requested and accepted: Add Environmental Sustainability update to section 4, and correct next meeting date to April 18<sup>th</sup> 2023.

**2. Approval of Minutes of Previous Meeting (Feb 21, 2023)**

Minutes approved.

**Review of Actions**

#	Action	Current Status
2022-11.5	Troy to complete Operations Handbook by the March board meeting and will provide status updates in January, February and March.	35 topics completed. Seven remaining. Board agreed that format should include having a practical overview document with hyperlinks to supporting documents. Materials will be available on local network and cloud backup. All work to be completed by April 18 <sup>th</sup> .
2023-01.4	Cyndy to review mandate of the Stakeholder committee with the Governance committee and make a recommendation on path forward to the board. Due Mar 21 2023.	Pending. Extended to April 18 <sup>th</sup> .
2023-02.1	Dave and Sabre to send suggested wording changes to Troy, and Troy to circulate updated policy with motion to approve via an email to Board members.	Complete.

**3. Motions**

**3.1 Dog Use Policy & Indigenous Acknowledgement Policy**

Motions to accept the two updated policies were carried through votes cast by email and at the meeting. Troy will post the updated policies on the website by March 22.

#### **4. Committee Reports**

##### **4.1 General Manager Report**

Troy reported that other Nordic centres had similar sales experiences as SLNC this season, with higher earlier sales and then a later slowing of pass sales. The new radios (with much better range and reliability) have arrived in time for use at BC Winter Games and S2S. Discussions on roof access and safety were held with a local contractor who advised that permanent roof access and tethering systems (for Lodge, Tech and Shop buildings) should be engineered and will likely last the lifetime of the building. An enclosed ladder will be required to provide safe access to the Shop roof (which for the first time in many years has cornices on all sides of the roof). Troy will develop a framework plan which will be enacted through the Health and Safety Committee. Discussion was held on changes to living wages. These changes will be assessed in the budgeting process.

##### **4.2 Finance Report**

Hugh is planning on a 45-minute detailed discussion with Mike Pennock on finances at the next board meeting. This discussion will aim to explain the inner workings of the budget to enhance everyone's understanding on how it can be impacted. SLNC has completed arrangements and can now issue charity receipts for donations to the club. A job ad has been posted to replace Mike (who is retiring from the role) with interest coming in and being assessed.

Action 2023-03.01: Hugh will arrange a finance committee meeting with programs committee to streamline how to report program enrolment and related financial information.

##### **4.3 Programs Report**

Committee meetings were delayed due to coaches attendance at offsite race venues. A planning meeting has been set up to look at program offerings and will factor in survey and member feedback and advice.

##### **4.4 Lodge Report**

Malcolm provided a written update in his absence. Three engagement sessions were held at the lodge in early March to share information and collect feedback. Engagement from visitors was excellent with lots of great feedback received. Three proposals were received in response to the Request For Proposal issued for a fundraising feasibility study. The proposals are being evaluated. Assessments of lodge rehabilitation and potential operating costs are being performed as part of evaluating the optimal lodge renewal path forward.

##### **4.5 Stakeholders Report**

Tara shared that International Women's Day raised over \$1,900 for the Vernon & District Immigrant & Community Services Society and saw many newcomers to the snowshoe trails. 15 prizes were donated to this event and raffled off. Planning is underway for photographing the handing over of the cheque to charity. Notifications will be provided to Castanet and Morningstar and will be added to the SLNC Giving Back web page.

##### **4.6 Fund Development Report**

Cyndy discussed how a meeting was held to allocate the funds received from a recent ViaSport grant towards a variety of volunteer related needs and activities.

#### **4.7 Governance Report**

Cyndy has asked Kim (former elections committee lead) to create a Terms of Reference doc for the elections committee. This document will be presented at the next board meeting. The final strategic planning focus group meeting is scheduled for March 28<sup>th</sup> at the Vernon Library. Analysis of all feedback received will begin shortly after this meeting feedback is documented. A survey on strategy is being compiled and will be shared with board members when drafted.

#### **4.8 Environmental Sustainability Report**

Dave discussed how the benchmarking report was shared with Biosphere resources through SLNC membership in Thompson Okanagan Tourism Association (TOTA). Their main suggestion was to add energy consumption per square foot of space to establish a resource consumption value comparable to other facilities. TOTA Biosphere have certified SLNC as “Biosphere Committed” and plan on sharing the report with their membership. A listing of proposed short and long term projects aimed at reducing consumption and emissions has been drafted and will be discussed with the General Manager on March 28<sup>th</sup>. The document will then be shared with committee and board members to inform budget, capital and lodge planning, with the intent of formally scheduling in some projects to improve SLNC’s environmental impact.

#### **5. Next Meeting:**

Next meeting: Tuesday April 18th, 7:00 PM. (Virtual)

#### **6. Adjournment:** Meeting adjourned at 7:59 PM.

#### **7. In-Camera Session**

[Not reported].