

BOD Meeting Minutes

March 28, 2024

The meeting was called to order at 6:32pm

Attendees: Sue Cairns, Cynthia Flores, Marshall Moleschi, Dave Dennier, Alex Klein, Leif Lennie, Dianna Embleton, Wendy Shannon, Tara Fulop

Regrets: Bill Miller, Taschi Klaschka

Guests: Hugh Hamilton

The Agenda was approved

Minutes from the February BOD meeting were approved

Key Topics:

- **Outdoor Recreation Council of BC grant:** The board decided to apply for tickets and equipment to support inclusive and diverse outdoor recreation programs, led by Wendy and Hugh.
- **Gaming grants:** The board discussed the upcoming deadlines and criteria for the program and capital grants, and Hugh agreed to research what other ski clubs have been successful with. Hugh will reach out to Wannan (CCBC) to see if CCBC will be hosting a webinar of the grants and what grants have been successful in the past.
- **Budget update:** Alex and Wendy explained the delay in presenting the draft budget was due to taking a deeper dive into the past budget spreadsheets and developing a budget template that can be used going forward. A draft budget will be sent to the BOD by April 14, 2024. Any questions can be emailed to Alex. The board agreed to review the budget at the next meeting on April 24th.
- **Press release:** Wendy and Malcolm to work with Natalie and destination Silver Star on a possible press release after S2S, no board motion needed.
- **GM evaluation process:** Marshall presented the proposed 360 review process for the GM evaluation and asked for feedback from the board. All were in agreement with the new process. Dianna offered to help with setting up a Google form for the survey.
- **Strategic plan update:** Dave reported on the progress of the committees in achieving their tasks and goals and encouraged them to celebrate their successes and share them with the membership. Dave explained the repeating cycle to be used: prepare a mini-strategic plan by the fall with tasks to achieve in the coming fiscal year, report to the board on their progress using the reporting template each month, celebrate all your accomplishments at the end of the year (and share with the membership), then develop a new mini-strategic plan with new tasks for the subsequent year. He also reminded committee chairs to start their planning for the next year.
- **Strategic plan and progress reports:** Dave to share progress reports and mini plans on Google Drive, committee chairs to update mini plans for next fiscal year.

- **S2S update:** Cynthia announced that the S2S event had reached the minimum number of registrants and was close to matching last year's numbers. She thanked the volunteers and the staff for their work on the event.

Action Items:

- **ORCBC grant:** Wendy to decide on grant amount and work with Hugh H. on grant
- **Community gaming grant:** Hugh H. to talk to Wannes to research what other ski clubs have been successful with and talk to Wannes. Hugh will share with the board and offer list of suggested programs.
- **Capital gaming grant:** Cyndy to share info with BOD with draft minutes
- **Budget:** FC: Complete the draft budget and send it to the board for review April 14th.
- **GM evaluation:** Dianna to set up a Google form with the survey questions after Marshall sends chart. Marshall to send it to the board and the staff.
- **Spring Fling:** Wendy to finalize plans and launch registration and promotion for the event.
- **Chamber of Commerce events:** All to Email Tara if you can attend the Chamber of Commerce "After 5" events and represent Sovereign Lake.

The meeting was adjourned at 8:28pm