	<p>PROGRESS REPORT</p> <p>DATE: March 2024</p>
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COMMITTEE OR TASK FORCE NAME: Governance Committee


CONTRIBUTOR: Cyndy Flores

REPORTING PERIOD: 2024 Jan-Mar

Key Strategic Task of Group (Annual / Long term)	Progress this period	2023-24 Task Status
All Committees will have a final mini strategic plan by Feb 21, 2024.	Committee to give updates on mini-strat plans/work plans	Complete
Update SLNC 5-year strategic plan	Issued survey and held in-focus meetings through 2023. Released new strategic plan at 2023 AGM in November.	Complete
P&P Manual Update: Assign all Policies and procedures to the appropriate committees by Feb. 15, 2023 for the committees to review and make update recommendations	BOD submitted questions and input to existing P&P manual. Updates were collated by BOD member Cherkowski	Complete
Draft GM job manual and responsibilities by March 30, 2023		Completed Nov 2023
Review Bylaws and present proposed any updates to the board of directors at the August 2023 meeting	Due to resource constraints, updating the P&P Manual was viewed as higher priority, and this task has been postponed.	Delayed to April 2024
Draft head coach manual and responsibilities by March 30, 2023		Completed Nov 2023
Present general manager succession plan to board of directors by May 2024		Pending

In finalizing the 2024-28 SLNC strategic plan, new strategic priorities were identified. These were temporarily assigned to the governance committee to assist in establishing related committees and task forces. The status of these priorities is shown below:

Priority #7: Establish a volunteers committee and a formal volunteer recruitment, retention, and reward program.	Committee agreed on supporting a Volunteer Coordinator position. Committee created draft Job Description – currently under review. Submitted budget request for position.	Ongoing
Priority #10: Commit to excellence in internal and external	GM and BOD Chair participated in article that was published regarding economic benefit SLNC brings to the Vernon community.	Ongoing

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<p>communications, and community-driven outreach.</p>	<p>Bi-weekly member E-blasts being published on time. Create a Communication task force</p>	
<p>Priority #12: Establish a committee that formalizes collaborative strategic partnerships with organizations and companies for the net benefit of members and SLNC.</p>	<p>Governance Committee discussing task force vs formal committee. Will create ToR and mini-strategy plan once this is decided</p>	<p>Pending</p>

KEY HIGHLIGHTS FOR THIS REPORTING PERIOD:

- The Governance Committee felt strongly that our Volunteers needed more attention and that by adding a Volunteer Coordinator to focus on our Volunteers we could ensure our current and future volunteers would find value in giving of their time to SLNC.

RISKS & MITIGATING ACTIONS:

- The Governance Committee is responsible for many BOD functions and at times their attention can be pulled in many directions. The committee is prioritizing tasks so that it will continue to progress forward. Additional resources are needed to develop subcommittees identified above.

ATTACHMENTS:

- None